



**Charter School Board of Directors Meeting
March 7th, 2019 – Minutes**

Charter Board Members In attendance:

Beth Schmude, Alexandra Kotsikas, Traci Glodery, Robin Murray, Troy Techau, Elizabeth Derilus (proxy), Sean Lyles (proxy)

Staff in Attendance:

Steve Judy, Rosina Padilla,

Guest in Attendance:

Linda Brandt

1. Meeting was called to order at 6:04 pm by Steve Judy
Introductions were made from all present.
2. Presentation and Approval of TLA Athletics FHSAA Program – presented by David D’Amato, TLA Principal – Mr. D’Amato presented and requested vote to approve the athletic program as an additional offering for students for the new school year 2019-2020.
 - a) Motion to approve TLA Athletics FHSAA Program – Motion Approved at 6:09 pm, Motion by Beth Schmude and second by Traci Glodery.
3. Approval of prior Charter School Board meeting’s minutes –
 - a) Minutes for meeting of January 10th, 2019 - were approved at 6:12 pm, Motion by Beth Schmude, second by Robin Murray. Motion passed.
 - b) Minutes for meeting of January 17th, 2019 to vote and approve out-of-field teachers, were approved at 6:13 pm, Motion by Beth Schmude, second by Alexandra Kotsikas. Motion passed.
4. Instructional Updates – Currently all schools are reviewing individual students progress. All schools are working with teams of support staff, such as Therapists, Teachers, Staffing specialists and Principals, individual student IEP’s goals are reviewed and are being updated.
5. Upcoming Agency Events/Updates
 - a) UCP Poker at the Palace - March 29, 2019
 - b) Gala - Evening at the Palace – This year’s theme is “Saturday Night Live” - March 30, 2019

- c) April 23rd – UCP Book Buds
 - d) May 7th - Young Executive Counsel – Fundraiser – All funds will benefit summer scholarships
6. Finance Updates – Consortium Wide
- a) OCPS FTE Reimbursement Update – We are still in the process of receiving funds from OCPS and allocating funds as they are received. February FTE funding will be reflected in May/2019.
7. Staffing/Personnel Updates
- a) Teacher Recruitment – We continue to work on hiring staff for the current year and next school year. The education team continues to implement new ideas that support with the hiring of qualified teachers. We have a referral bonus in place for any teacher referrals that are hired. We also continue to partner with UCF and other colleges to support the onboarding of teachers. We held a Job fair with a good outcome, currently interviewing candidates.
8. Legislative Issues
- i) HB7069 Lawsuit – No update
 - ii) Certified Match Medicaid Billing – Steve Judy provided update – We are one of the first schools billing Medicaid for charter services, this has been a challenge because this is a new program and many processes are still not in place. We continue working with the State to credential our charter treatment providers, including Nurses and Behavior Therapists.
9. Facility Updates –
- a) West Orange campus – We continue to look for a new location to expand the West Orange campus.
 - b) Bailes/East Orange Campus – A lease has been signed for the new building that will house the Kindergarten through Middle School grades for students currently attending the Bailes campus. The new building will be called Bailes Community Academy. We will also move the Administration offices to the second floor of the Bailes Community Academy building.
 - c) TLA Campus – The TLA campus continues to grow enrollment and will expand and open new classrooms on the second floor once the Administration offices are moved to the new Bailes Community Academy building.
 - d) Reviewing facilities, Boardmembers requested that going forward, and as of the May/2019 board meeting, a section is added to the Meeting agenda that includes an update on all UCP Schools facilities maintenance. A request to provide in the next meeting the following information; maintenance staffing model; policy for service level agreement; process for repairs/maintenance; staffing/hiring model; explanation of how to prioritize work schedules

based on risk and compliance concerns. Also, information on the programs we have in place for equipment that requires regular maintenance.

10. Enrollment Updates – Enrollments at the schools continue to be good and we continue to work on filling some open positions in the Kindergarten and above grades.
11. School Safety – Great positive feedback from staff and families about School Resource Officer’s presence at the schools. Troy Techau, board member, has requested that Dr. Wilkins prepares an outline of SRO’s expectations agency wide, this will facilitate the supervision of SRO’s, and will facilitate to communicate expectations to SRO’s during their service at UCP schools. Dr. Wilkins will follow with an update.
12. Legal/State Complaint Updates – No Legal Cases pending. No State Complaints pending.
13. UCP Downtown/BETA Charter Board
 - a) General Update – No updates -
 - b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.
 - c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.
14. UCP Transitional Learning Academy Middle and High School Charter Board –
 - a) General Update – TLA is currently in the process of planning additional classrooms and expansion for the next school year.
 - b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.
 - c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.
15. UCP Osceola Charter School
 - a) General Update – Osceola campus had a successful picture day, students enjoyed taking school pictures. Currently holding a food drive and planning a food drive for the summer to support current families.
 - b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.

- c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.
16. UCP Pine Hills Charter School –
- a) General Update - No updates -
 - b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.
 - c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.
17. UCP Seminole Charter School
- a) General Update – Seminole campus had a successful school picture day. Held a coat drive for students. Had a food collection drive for the food pantry and working on holding another uniform exchange.
 - b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.
 - c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.
18. UCP East Orange/Bailes Charter School
- a) General Update – Currently working and preparing for FSA testing, holding an FSA parent information night. Staff is busy with planning move to the new building.
 - b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.
 - c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.
19. UCP West Orange Charter School -
- a) General Update – No updates -

- b) Financial Update - Financials for January 2019 were discussed. Motion to Approve financials requested, motion approved by Beth Schmude and second by Robin Murray. Motion approved at 6:20 pm.
- c) Staffing Update - Staff updates for the month of 1/1/19 – 2/15/19 were shared with board members. Staff Updates were approved at 6:25 pm, Motion by Beth Schmude and second by Alexandra Kotsikas. Motion Approved.

20. Compliance Update

Board Resignations - No board member resignations –

New Members – Mrs. Linda Brandt has applied to become a board member representing the Bailes campus. Vote to approve Mrs. Brandt board membership, Motion by Traci Glodery to approve, second by Beth Schmude. Motion approved at 7:18 pm.

Meeting was adjourned at 7:21 pm.

Minutes prepared by: Rosina Padilla

Minutes Approved by Board on: May 2, 2019 at 6:15 pm

Angela Alban – Board Chair