



**Charter School Board of Directors Meeting
January 10th, 2019 – Minutes**

Charter Board Members In attendance:

Alexandra Kotsikas, Matias Trevino, Troy Techau, Elizabeth Derilus, Traci Glodery, Karen Dunne,

Staff in Attendance:

Steve Judy, Rosina Padilla,

Guest in Attendance:

Tameika Dozier

1. Meeting was called to order at 6:11 pm by Steve Judy
Introductions were made from all present.
2. Approval of prior meeting's minutes –
 - a) Minutes for meeting of November 1, 2018 - were approved at 6:31 pm, Motion by Alexandra Kotsikas, second by Matias Trevino. Motion passed.
3. Instructional Updates – Currently all schools are reviewing individual students progress to ensure that goals are being met, and to update, if needed, individual students' goals and IEP's. The student's goals are reviewed in meetings set up by different education support team members.
4. Upcoming Agency Events/Updates
 - a) UCP Poker at the Palace - March 29, 2019
 - b) Gala - Evening at the Palace – This year's theme is "Saturday Night Live" - March 30, 2019

5. Finance Updates – Consortium Wide
 - a) OCPS FTE Reimbursement Update – Pending from our last meeting in November/2018, we were having conversations about reimbursements for FTE funding owed for some of the Pre-K and below students. After various conversations with the school district, and providing required information, we are now starting to receive those payments.
6. Staffing/Personnel Updates
 - a) Teacher Recruitment – Hiring of new teachers continues to be a challenge. It is a priority for the education team to continue new ideas that support with the hiring of new qualified teachers. Currently we have a referral bonus for any teacher referrals that are hired. We also continue to partner with UCF and other colleges to support the onboarding of teachers. We will also hold a Job fair in the Spring.
7. Legislative Issues
 - i) HB7069 Lawsuit – No update
 - ii) Certified Match Medicaid Billing – Steve Judy provided update – Medicaid billing is moving forward, we continue working with the State to credential our charter treatment providers and to enroll in Medicaid all our school nurses. Charter Medicaid billing has been a learning curve since we are one of the very few Charter Schools billing for IEP services through Medicaid. We are also in the process of enrolling as Medicaid providers all staff members that will be providing charter services to our student’s nurses, behavior therapist, etc.
8. Facility Updates – West Orange campus – We continue to look for a new location to expand the West orange campus.

Bailes/East Orange Campus – we have also considered a larger building for the Bailes/East campus and are now looking at a building that was constructed to be a school in the East side of town.
9. Enrollment Updates – Enrollments at the schools continue to be good and we continue to work on filling some open positions in the Kindergarten and above grades.
10. School Safety/Mental Health Updates – School Resource Officers have been assigned to all UCP schools. Administrators are responsible to supervise the SRO’s. We have received positive feedback from staff and families about SRO’s presence at the schools.

Troy Techau, board member, suggested to Dr. Wilkins to prepare an outline of SRO's expectations agency wide, this will facilitate the supervision of SRO's, and will facilitate to communicate expectations to SRO's during their service at UCP schools. Dr. Wilkins will follow back.

11. Legal/State Complaint Updates – No Legal Cases pending. No State Complaints pending.

12. UCP Downtown/BETA Charter Board

- a) General Update – update by Matias Trevino - Downtown campus celebrated spirit week and had a great Holiday celebration, the staff had many fun Holiday activities for the students both schoolwide and in the individual classrooms. It was also good to see that many of the activities involved the families.
- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

13. UCP Transitional Learning Academy Middle and High School Charter Board –

- a) General Update – Students at TLA have been busy working with the school store and kitchen preparing and selling different food items for breakfast and lunch times, earnings are to fund different student activities including field trips.
- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

14. UCP Osceola Charter School

- a) General Update – Update by Traci Glodery – The school had a successful Box Top drive. For the Holidays different Holiday activities were held including a Polar Express ride, Santa Claus visit, Ice cream party and a pizza party. Lockers have been moved and installed to facilitate the use of lockers for Students and Staff.

- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

15. UCP Pine Hills Charter School –

- a) General Update - Update by Steve Judy – The Pine Hills campus Drummer team participated in the Holiday event we held at Dillard's at the Florida Mall.
- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

16. UCP Seminole Charter School

- a) General Update – Update by Alexandra Kotsikas – The Seminole Campus was busy for the Holidays, they had a Holiday Shop, Classrooms were all Holiday decorated and they had a Polar Express. This year the first grade is having a field trip.
- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

17. UCP East Orange/Bailes Charter School

- a) General Update – Update by Rosina Padilla – The school held their traditional Santa Shoppe; students create different holiday arts and crafts to sell to families and other staff members. Holiday celebrations in all classrooms, all classrooms were decorated for the Holidays with items created by the students.

- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

18. UCP West Orange Charter School -

- a) General Update – Update by Tameika Dozier – The West Orange campus held various activities during the Holidays, they made holiday wreaths, created holiday baskets and raffled them. All classrooms were decorated, and activities included fun for students and families.
- b) Financial Update - Financials for October 2018 were discussed. Motion to Approve financials requested by Steve Judy, motion approved by Troy Techau and second by Karen Dunne. Motion approved at 6:38 pm.
- c) Staffing Update - Staff updates for the month of 10/15/18 – 12/31/18 were shared with board members. Staff Updates were approved at 6:34 pm, Motion by Troy Techau and second by Traci Glodery. Motion Approved.

19. 21st Century Program – Steve Judy updated – UCP of Central Florida applied for the 21st Century Grant program and in the month of November/2018 the program was awarded to the Downtown/BETA, Pine Hills and West Orange Campus. We are very excited with this very competitive grant award; this funding will allow us to provide fun and enriching STEAM aftercare programs to our families and the public.

20. Compliance Update

Board Resignations - No board member resignations –

New Members – Mrs. Tameika Dozier has applied to become a board member representing the West Orange campus. Vote to approve Mrs. Dozier board membership, Motion by Troy Techau to approve, second by Traci Glodery. Motion approved.

Meeting was adjourned at 7:06 pm.

Minutes prepared by: Rosina Padilla

Minutes Approved by Board on: March 7, 2019 at 6:12 pm

Angela Alban – Board Chair

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