

UCP OF CENTRAL FLORIDA'S Summer Camp Guide 2018



SUMMER
LEARNING
means
SUMMER
FUN



Camp Programs

At the UCP Summer Camp Programs children experience new things, develop new skills, and have fun along the way. We create an exciting, safe environment for kids of all abilities so they have an unforgettable summer of fun. While they're taking part in unique experiences and adventures, they're also building self-esteem, developing interpersonal and leadership skills and making lasting friendships and memories.

UCP offers the following summer camp programs for children ages 2 through 11 (infant/toddler year round programs are also offered). Programs vary by location:

SUMMER VOLUNTARY PRE-K (VPK)

This free full day/full summer program provides the school readiness skills your child needs to be ready for a successful kindergarten experience. Eligible children are born between 09/02/12 - 09/01/13 and was not enrolled in the VPK program during the 2017-2018 school year.

WEEKLY THEMED CAMPS

These special themes help bring extra fun and camp craziness to the week! Each week, songs, crafts, games, literacy and math lessons, projects, and other activities plus a special in-camp or out-of-camp field trip will be designed to explore and embody the camp theme. Children are grouped by age.

BEFORE OR AFTER CARE

Each camp offers the option of before or after care for an additional charge. This is a more laid back/campers choice time.

OTHER SERVICES

UCP offers on-site one-on-one physical, speech and occupational therapy services. UCP accepts Medicaid/Medicaid HMO, most commercial insurance companies, private pay, VPK SIS, Gardiner Scholarship and private pay. If you are interested in one of these services - please contact us at least 6 weeks before the beginning of summer so we can complete the evaluation and authorization process.

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Enrollment & Registration

REGISTRATION

To register, visit us online at <http://ucpcharter.org/aftercare-after-school-service/> or in person at one of our campuses to complete an application. There is a registration fee of \$40 and one week pre-payment is due at registration. UCP accepts Visa, MasterCard, American Express, Checks or Money Orders for payment. Please refer to the Camp Tuition and Fees section below for more information regarding payments.

BEFORE/AFTER CARE

Before/After Care is available at an additional cost. There is a late fee of \$1 per minute per camper after close.

CAMP SESSIONS

There are 9 one week sessions available starting June 4th

REFUND AND CANCELLATION POLICY

Refunds will only be issued on cancellation requests made two weeks prior to the start of your camp session. A 20% processing fee is deducted from all refunds. Once camp has begun, no refunds or rescheduling will occur. Additionally there are no partial refunds for missed days of camp.

CAMP TUITION AND FEES

- Registration Fee of \$40 and one week pre-payment is due at registration.
- Weekly fees can be automatically deducted by "UCP" from your credit card or bank account. A 5% discount will apply if you sign up for Auto Deduct.
- UCP accepts 4C/School Readiness funding. The "Parent" must sign in/out on attendance sheets. The "Parent" will be responsible for full payment for any days their child attended if they do not sign their child in/out. It is the responsibility of the "Parent" to notify "UCP" of changes to their 4C agreement with the 4C Agency. The "Parent" will be responsible for Parent Fees stipulated by the 4C Agency. The "Parent" is also responsible to pay any overages charged by "UCP."
- Any payments received late will be assessed a \$10.00 fee. Payment is due the Monday of each week by the close of the business day. If payment is not made by the close of business on Monday the child may not return until payment is made.
- There is a \$35.00 returned check fee for any checks returned for non-payment. Payments thereafter need to be made by credit card or money order.



TYPE OF CAMP	EAST ORANGE CAMPUS	PINE HILLS CAMPUS	ALL OTHER CAMPUSES
Full Day (8:30a - 4:00p)	\$155	\$115	\$135
Summer VPK - if eligible (8:30a-4:00pm)	FREE	FREE	FREE
Before Camp	\$15	\$15	\$15
After Camp (11:30a - close)	\$85	\$50	\$75
After Camp (4p - close)	\$20	\$20	\$20

Weekly Themed Camps (Ages 2-11)

These special themes help bring extra fun and camp craziness to the week! Each week, songs, crafts, games, literacy and math lessons, projects, and other activities plus special in-camp or out of camp field trips will be designed to explore and embody the camp theme.

Children are grouped by age in groups of 10-18 with a lead counselor and 1-2 additional counselors (1 adult per 5-6 children ratio).

These programs are 8:30am - 4 pm with BEFORE and AFTERCARE available.

GREAT OUTDOORS

June 4-8

Come Celebrate the great outdoors with UCP. If you enjoy exploring nature this is the week for you! We will be going on a make-believe camping adventure with s'mores, campfire stories and nature scavenger hunts.

OOEY GOOEY - LET'S GET MESSY!

June 11-15

Do you like hands on learning? Come get messy while learning about math and science. We will be making messy recipes, exploring many different textures and having fun all week!

H2O: WATER WATER EVERYWHERE!

June 18-22

Like to get wet? We will be exploring water and its properties this week. Come build your own boat and see how much cargo it can carry! Learn the difference of streams, ponds, lakes and salt water while learning what it takes to survive in each one! We will also be cooling off with multiple water play days.

PLANES, TRAINS AND AUTOMOBILES AND OTHER THINGS THAT GO!

July 25-29

All aboard for UCP's Transportation transformation! We will be exploring transportation and even making our own rockets and airplanes! Come join us for a week full of fun activities.

JUNGLE SAFARI

July 2-3 (no camp July 4-5)

UCP will be going on a make-believe safari this week. Once we have made our safari outfits and learned about jungle life, we will be going on an adventure to find the animals that live in the jungle.

ENCHANTED ADVENTURE

July 9-13

Calling all princesses and princes! Come enjoy an enchanted week at UCP. Dress-up has never been this much fun. If you like drama, this is a week you can't miss.

LET'S GET MOVING

July 16-20

Let's get moving: Exercise has never been this much fun! This week we will be working our bodies while learning. Come have fun, learn a few new dance moves, and participate in field day.

GOING GOING GREEN

July 23-27

Reduce, recycle and reuse all while having a great time! We will be using recyclable materials to create masterpieces while learning why it is important to protect our earth!

SCIENCE AND DISCOVERY

July 30-August 2 (no camp August 3)

If you like to see clouds form in a bottle, volcanos erupt, or dig for fossils, this is the camp for you. We will be introducing the scientific method through hands on, fun activities.



Summer Voluntary PreK (VPK)

This FREE summer program provides the school readiness skills your child needs to be ready for a successful kindergarten experience. This program uses fun literacy and math activities to prepare children for kindergarten. Children who participate in the VPK program will learn the fundamentals of letter sounds, numbers, shapes and colors, in addition to important social and emotional skills - all to prepare students for success once they enter kindergarten.

VPK PROGRAM DETAILS

- Eligible children are born between 09/02/12 - 09/01/13 and was not enrolled in the VPK program during the 2017-2018 school year.
 - Times: 8:30 am - 4 pm (times vary by campus)
 - Dates: June 4-July 30. Maximum class size: 12 children with a lead teacher and a teacher assistant. Special VPK classes are offered for students with autism with a lower ratio/smaller group size.
- The "Parent" must sign in/out on daily and monthly attendance sheets. The "Parent" will be responsible for full payment for any days their child attended if they do not sign their child in/out. A registration/supply fee is required for VPK students who sign up for before/after care.

BENEFITS OF EARLY EDUCATION AND THE VPK PROGRAM

- The most important growth and development in the brain happens by the age of five.
- The early years are the learning years. A child's ability to be attentive and to follow directions emerges in the early years. Structured early learning fosters these abilities for later success in school and in life.
- PreK prepares children to be ready for school. Children who participate in high-quality early childhood education programs develop better language skills, score higher in school-readiness tests and have better social skills and fewer behavioral problems once they enter school. They are also better prepared for kindergarten, especially in the areas of pre-reading, pre-math and social skills.
- PreK promotes a love of learning in children. Pre-K enhances what a child learns at home and instills a love of life-long learning.



Things to Know for Camp

STAFF TRAINING AND QUALIFICATIONS

The Summer VPK Teacher has a bachelor degree in Early Childhood or a related field or Florida Teacher Certification.

The Lead Counselor in each group has an Associate Degree or equivalent college credit with six credits in education or Child Development Associate (CDA). The counselor has a high school diploma with minimum of one year experience working with children. The Junior Counselor could be a high school senior or college student with some experience with children.

All staff are fingerprinted and pass a Level II background check, as well as have reference checks, drug test, basic orientation and on-going professional development including First Aid/CPR.

Additionally, UCP has several types of volunteers who participate and assist in our program. Foster grandparents are retired individuals who lend a loving hand in some of our units/classrooms. Workforce interns are young people, ages 16-21 years, who are here to learn skills and gain experience, including college and high school students. Additionally, we may have high school or college students completing observations, research or doing projects for classes. All on-going volunteers/interns/foster grandparents are required to pass a background screening and are supervised by a UCP team member at all times.

ARRIVAL AND DROP-OFF

If not enrolled in before care, please plan to drop your child off at camp between 8:15 am and 8:30 am so they are there for the beginning of the activities.

For Pre-K and below, or if you have 4C or Voluntary Pre-K (VPK), you must sign your child in when you arrive. If your child will be delayed or not attending, please call the Front Desk.

DISMISSAL AND PICK UP

If not enrolled in after care, campers need to be picked up 4:00 pm (11:30 am for Morning Only Program) by you or a person authorized by you on the Emergency Card. Please notify the front desk in writing if the camper is to be picked up early or by someone different than usual. Also please be sure to notify that person that they will be asked to present photo identification to a UCP staff member for confirmation of their identity. We are unable to allow any child to leave the campus with anyone not authorized to pick up the child unless specified by the parents. You must sign your child out when you pick up your child.

SNACK AND LUNCH

UCP Camps participate in the free summer lunch program and all children are eligible to receive a free lunch and snack. If you wish to pack your child's lunch, please note that packed lunches from home cannot be refrigerated or heated while at camp, so please pack your child's lunch accordingly. Please list any known food allergies on the Emergency Card.

UCP is a nut free camp. Items containing nuts or nut ingredients will not be served and students are not allowed to bring items containing these ingredients.

If you do send lunches/snacks - please keep it healthy! Bite-sized pieces of fruit, graham crackers, Goldfish and celery sticks all work well for snacks. Candy, cookies, cakes, and soda are strongly discouraged because of their high sugar content.

REGISTRATION

In addition to the online or paper registration form, the following documents must be completed & returned:

- Financial Contract
- Emergency Card
- Current Florida Certificate of Immunization
- Current Health Examination
- Discipline Policy Acknowledgment
- Influenza Virus Acknowledgment
- "Know Your Childcare" Acknowledgment

SAMPLE SCHEDULE FOR SPECIALIZED PROGRAMS

8:30-9:00

Morning Meeting

9:00- 9:15

Morning Snack

9:15-9:45

Playground

9:45-10:00

Cool Down

10:00-10:30

Righteous Reading/ Social Studies

10:30- 11:00

Creative Expression (art/ drama/ music)

11:00- 12:00

Free Choice Time

(Board Games, Play Dough, Puzzles, Free Art, Dramatic Play, Legos)

12:00-12:30

Lunch

12:30-1:00

Moving & Groovin'

1:00- 1:45

Silly Science/Marvelous Math

1:45-2:15

Tech Time

2:15- 2:45

PE/ Movement

2:45-3:00

Read Aloud

3:00-3:30

Brain Break

3:30-4:00

Free Choice Time

(Board Games, Play Dough, Puzzles, Free Art, Dramatic Play, Legos)

Things to Know for Camp

DISCIPLINE POLICY

In the case of serious disciplinary problems, a child may be removed immediately by parents from premises for the remainder of the day. A serious disciplinary problem exists when a child inflicts significant physical harm on themselves or other children, or physically abuses staff.

Other serious incidents including emotional harm, disrespect to other people's property or otherwise refuses or proves unable to conform to the rules and guidelines of the program which will result in a conference with parents.

Positive behavioral supports will be put in place to ensure the safety and well-being of children at all times. If a child has a chronic behavior problem, the staff will work with the child and the parents using positive methods of discipline that encourage self-control, self-esteem and cooperation.

We reserve the right to suspend and/or withdraw any child who is unable to consistently conform to the rules and guidelines of the program and interrupts the ability of other children to learn and have fun.

A child's camp enrollment may be terminated if:

- He/she is picked up after their scheduled pick up time more than once a month.
- His/her tuition is not paid.
- His/her behavior is chronically disruptive or poses a danger to himself/herself, to others or to the camp.

ILLNESS POLICY

Children who develop any of the below conditions while at camp will be sent home. A team member will notify the parent of a child's illness. If a parent cannot be reached, the child's emergency contact will be notified to pick up the child. It is expected that the child will be picked up as soon as possible.

Until the parent arrives the child will be excluded from activities with other children and will rest quietly under the supervision of a staff member.

Please do not send your child to camp when you know he or she is ill. It is better to be overcautious than to risk exposing the rest of the children and staff.

Under what conditions should I keep my child home?

Parents may not send a child to the program if they have the following symptoms:

- Red eye(s)--itchy, crusty, purulent discharge
- Nausea
- Vomiting x 2 (24 hours free to return)
- Cough (excessive)
- Runny nose (heavy green, excessive green/yellow nasal mucus)
- Sore Throat
- Headache
- Diarrhea x 2 (must be 24 hrs. free to return)
- Fever (100 degree F oral or auxiliary)(must be 24 hours free to return)
- Rash, open, or oozing sore
- Balding area of scalp

A written physician note may be required for re-admission to camp depending upon illness.

How will an accident or medical emergency be handled if it occurs?

If an accident or medical emergency occurs, the staff member in charge will: Administer the necessary first aid immediately, call an ambulance if the camper's injury requires emergency room treatment, call the parent or emergency contact (if the parent cannot be reached), and stay with the camper at the hospital until the parent or emergency contact arrives. An incident report will be completed within 24 hours.

Should there be any changes to your emergency contact numbers, please notify the front desk in writing so we can update your child's file.

WHAT TO BRING/WEAR TO CAMP

Your child should be dressed comfortably to play, learn and have fun! Please send your child in closed toe shoes/sneakers and shorts/t-shirts. UCP t-shirts are available for sale at the front desk.

If your child is Pre-K age and below, please send a sheet and blanket for nap time. If your child is not completely potty trained, please send a supply of diapers and wipes.

All children should have at least one complete change of clothes in case they get dirty or have an accident.

Please label your child's belongings with their first and last names. We try to ensure that each student goes home with all of their own possessions and only theirs! If upon your child's return home you find you are missing something or have something which does not belong to you, please call with a description of the item(s) so we can try and locate or forward extra items you may have. We cannot be responsible for any items that get lost or broken at camp.

WHAT NOT TO BRING TO CAMP!

Please do not bring the following items to camp:

- Jewelry
- Gum
- Weapons including toy weapons
- Electronic games
- Cell phones
- CD players, iPods, etc.
- Other toys from home unless requested by teacher/therapist

If any of these items are brought to camp against our advice and are lost/damaged, we cannot be responsible for reimbursement or replacement.

Things to Know for Camp

PARENT'S AUTHORIZATION

On the "Acknowledgements and Authorizations" form, parents must sign the parent authorization. This permits us to secure appropriate medical treatment for your child should this be needed and we are unable to contact you immediately.

MEDICATION

- Licensed health care provider and parent permission is required before prescription medication will be administered.
- Parents may choose to administer medication to their child.
- Prescription medication must be in the original pharmacy labeled container and must include the student's name, the name of the medication, dose, and the time that is to be administered.
- Over-the-counter medications can only be accepted in a new and sealed container AND only administered by trained staff, with a physician's order. The container must be labeled with the student's name, age/weight/specific dose, the date of receipt.
- Over-the-counter medications cannot be given for more than 3 consecutive days, unless otherwise, prescribed for an extended period, by the physician.
- Each medication must be documented on a separate Medication Authorization Form.(Required before medication administration).
- A new authorization form must be completed at the beginning of the summer.
- Topical medications require a written physician's order.
- Herbal and vitamin therapy require a physician's order.

EMERGENCY CLOSURES

If a UCP Campus needs to close due to an emergency (i.e. hurricane), we will post the information on our web site, Facebook and voice mail, if possible. Additionally, we will call each family using our automatic calling system. Please make sure we have your updated contact information.

REPORTING TO DEPARTMENT OF CHILDREN AND FAMILIES

In order to ensure the well-being of the children in our care, our staff has a continuing duty under state law to report incidents of possible neglect or abuse to the Department of Children and Families and to cooperate in any investigation. All UCP staff are mandated reporters by law and may be subject to criminal penalties if we fail to report such possible harm. UCP team members are required by law to report any suspected abuse or neglect of children in their care to DCF.



Camp Locations & Contact Information



UCP BAILES/EAST ORANGE CAMPUS (BY UCF)

12702 Science Drive
Orlando, FL 32826
Front Desk (407) 852-3300 x1000

UCP DOWNTOWN/BETA CAMPUS

4680 Lake Underhill Road
Orlando, FL 32807
Front Desk (407) 852-3300 x7313

UCP OSCEOLA CAMPUS (KISSIMMEE)

1820 Armstrong Boulevard
Kissimmee, FL 34741
Front Desk (407) 852-3300 x6000

UCP PINE HILLS CAMPUS

5800 Golf Club Boulevard
Orlando, FL 32808
Front Desk (407) 852-3300 x4000

UCP SEMINOLE CAMPUS

756 N. Sun Drive
Lake Mary, FL 32746
Front Desk (407) 852-3300 x2000

UCP WEST ORANGE CAMPUS

1297 Winter Garden Vineland Road
Winter Garden, FL 34787
Front Desk (407) 852-3300 x5000

