



**Charter School Board of Directors Meeting  
November 14, 2024– 6pm – 7:30pm  
Location: Zoom/Live**

Board Member	Present
Angela Alban	-
Sean Lyles	X
Carla Holoman	X
Delitza Fernandez	X
Troy Techau	-
Traci Glodery	X
Danicka Ransom	-
Amy Venable	-
Lacy Jansson	X
Annye Refoe	X
Elizabeth Schmude	-
April Garrison	-
Houda Marchani (Dual)	X
Stephen Hibbard	-

1. Welcome/Introductions

At 6:05 pm the meeting could not be called due to quorum, proceeded with Facilities updates. At 6:11pm a quorum was met, and the meeting was called to order.

2. Approval of prior meeting’s minutes

Minutes were brought into order. Vice Chairman Lyles opened the floor for comments and questions. No comments or questions were made. Motion was made to approve minutes by Traci Glodery and the second motion was made by Delitza Fernandez.

Motion was passed, no objection. Minutes were approved.

3. Approval of September 2024 Consent Agenda Items

1. Board Member Election
2. July 2024 Meeting Minutes
3. Finance Campus Audit

4. Financial Reports
5. Out of Field Reports
6. New/ Terminations Report
7. School Improvement Plans
8. Teacher Raise Plan
9. Charter Renewal for Osceola, BCA, and Seminole

The September 2024 meeting was held only virtually due to the Hurricane and the attorneys recommended that these items be reviewed/revoted on. Vice Chairman opened the floor for comments and questions. No comments or questions were made. Motion was made to approve minutes by Annye Refoe and the second motion was made by Delitza Fernandez. Motion was passed, no objection. Minutes were approved.

4. Approval of HR Terminations Report

Terminations Report was brought for review. Chairman opened the floor for comments and questions. Dr. Ilene Wilkins made the Charter Board aware that the BCA Principal has resigned, and she may not reflect on this specific report due to the date of resignation. Traci Glodery commented that the reports did not reflect the specific date of termination and if the next meeting it can be added. Ken Jacobs commented and will be following up with the Human Resource department. Motion was made to approve the reports by Traci Glodery and the second motion was made by Lacy Jansson. Motion was passed, no objection. HR Terminations Report was approved.

5. Approval of HR New Hires Report

HR New Hire Report was brought for review order. Chairman opened the floor for comments and questions. No comments or questions were made. Motion was made to approve new hire report by Delitza Fernandez, and the second motion was made by Carla Holomon. Motion was passed, no objection. HR New Hires Report was approved.

6. Approval of Finance Reports

Financial Reports were brought to order. Chairman opened the floor for comments and questions. Traci Glodery inquired about the increase in the Osceola financials. Dr. Ilene Wilkins explained the different items that were mostly related to the remaining Stimulus funds that were billed (including Field Trips, Summer Learning Academy, Collaborative Training that had corresponding expenses). Motion was

made to approve the reports by Traci Glodery and the second motion was made by Lacy Jansson. Motion was passed, no objection. Financial Report was approved.

7. Approval of School Recognition Plans - Dr. Ilene Wilkins explained the School Recognition Plans. School Recognition Plans are a Dept of Education funded allocation based on school performance rating (either Commendable or an increase in SIR). Allocation amount is based on student enrollment. UCP West Orange, UCP Osceola and UCP Pine Hills are eligible. The process is the campus needs to first vote on how to spend the funds and then in the absence of a SAC, the UCP Charter Board needs to approve. All campuses voted to distribute funds equally for bonuses for all staff who worked last school year and returned for this school year. Traci Glodery inquired as to when the money would be distributed. Dr. Ilene Wilkins explained that it is based on the county but should be within this school year.  
Osceola School Recognition Plan - Motion was made to approve the plan by Traci Glodery and the second motion was made by Carla Holomon Motion was passed, no objection. Plan was approved.

UCP Pine Hills School Recognition Plan - Motion was made to approve the plan by Traci Glodery and the second motion was made by Lacy Jansson Motion was passed, no objection. Plan was approved.

UCP West Orange School Recognition Plan - Motion was made to approve the plan by Traci Glodery and the second motion was made by Lacy Jansson Motion was passed, no objection. Plan was approved.

8. Title 1 Funding  
Dr. Ilene Wilkins gave an informational presentation on Title 1 requirements, eligibility, and how the funds are distributed throughout the schools.

9. Update on Facilities

Ken Jacobs gave an update on facilities. Campus suffered very minimal damage and only needed to repair BCA and Osceola's playground tarp that was replaced a couple weeks back. Osceola Construction update was given. Plans have been submitted to the city and waiting for approval to begin construction. BCA playground equipment was replaced. Seminole AC will be getting an update. Downtown fencing was added by a classroom door that led to an open road.

10. Curriculum and Instruction Updates

Dr. Karyn Scott provided an update on Curriculum and Instruction. Field Trip grants were a success, and students learned and benefited from all the trips they took to enhance their learning experiences. Some schools extended their Club grants and will continue to grow the gardening club as another grant was approved. The CLSD grant and UNISIG grants will extend grant funded trips to the theater which puts on plays based on the literacy book students are reading. Teachers and Staff have continued Professional development training. Science fair information will be happening again this year and more information to come. Traci Glodery mentioned that she got the information, and some information was missing regarding the fair. Dr. Scott will follow up with her team.

11. Upcoming Agency Events /Updates

Dr. Ilene Wilkins gave an update on the Miracles Breakfast and how successful the event was. Next event coming up is the Poker and Gala event taking place in April 2025.

12. Staffing/Personnel Updates

Dr. Ilene Wilkins gave an update on staffing. The BCA Principal resigned, and Principal from Seminole Campus will be transferring to BCA to become the new principal. Seminole campus is in the process of hiring a new Principal and interviews are coming up in a couple of weeks.

13. Legislative Issues

Dr. Ilene Wilkins gave an update and highly encouraged that we write and communicate to our legislators the need for continued increased funding. Department.

14. Mental Health and Support Service Updates

Dr. Ilene Wilkins gave an update on the BCA incident that happened a month ago and how we provided additional support to help staff and students process what happened. Vice Chair Sean Lyles inquired about the increase of Mental Health and if it is affecting our schools. Dr. Ilene Wilkins commented that we have seen a tremendous increase. Lacy Jansson commented and inquired about the status of the school nutrition in our schools. Ken Jacobs gave an update. The Director of nutrition has verified the items ordered and that dyes are nonexistent in the items we order. Traci Glodery and Houda Marchani encouraged our teachers and parents to be made

aware of what is being brought to school and do Parent Training on teaching our parents about nutrition and behavior correlation.

15. Enrollment Updates

Dr. Ilene Wilkins gave an update. Working on expanding marketing. Traci Glodery inquired if there was any impact in attendance during FTE due to the hurricane closure. Dr. Wilkins clarified that attendance actually counts during a 2-week period.

16. Legal/State Complaint Updates

Dr. Ilene Wilkins spoke on the Charter Renewals statuses that are up this year. Thanked the Board for their participation in the interview process. Waiting on the meeting dates for the other 2 campuses. Houda Marchani inquired about expanding the TLA Middle and High School campus and Dr. Ilene Wilkins gave an update.

17. Compliance Update

a. Osceola FP

Risk and Compliance Manager Geneliz Nieves gave an update. Only 2 board members are pending for Osceola clearance.

18. Public Comments

Houda Marchani inquired about the Camera Policy. Traci Glodery will provide the final draft and will be sent out in the next couple of weeks and be added to the agenda for the January meeting.

Houda Marchani also inquired about the Summer Learning Programs and if there was an update for this summer. Traci Glodery also commented on the summer programs to see if they can be extended for the whole summer and if notice can be given 2-3 months prior.

Angela (Pine Hills Parent) inquired about getting a surface under the pavilion. Ken Jacobs gave an update that quotes are being researched on how much it would cost, and permits must be submitted before starting the process.

Traci Glodery inquired about the status of on boarding new board members. By laws are being rewritten. At the moment we are waiting for the laws to be updated before onboarding new board members so that we remain in compliance.

19. Adjournment

Traci Glodery made a motion to Adjourn the meeting. Delitza Fernandez seconded the motion. The meeting was adjourned.