



**Charter School Board of Directors Meeting  
September 26, 2024– 6pm – 7:30pm  
Location: Zoom**

<b>Board Member</b>	<b>Present</b>
Angela Alban	X
Sean Lyles	X
Carla Holoman	-
Delitza Fernandez	X
Troy Techau	-
Traci Glodery	X
Danicka Ransom	X
Annye Refoe	X
Elizabeth schmude	X
April Garrison	X
Houda Marchani	-
Stephen Hibbard	-
Amy Venable	-
Lacy Jansson	-

1. Welcome/Introductions

Chairman Alban called the meeting to order.

2. Board Member Election – Chair and Vice Chair

Motion to nominate the Chair and Vice Chair was called into action. Sean Lyles motioned to nominate Angela Alban to continue has the Chairman. Elizabeth Schmude second to motion and there was no one opposed. Angela Alban was approved for Chairman. Motion for Vice Chair was called into action. Anny Refoe nominated Sean Lyles as a nominee. Traci Glodery second the vote and no one opposed. Sean Lyles was approved to be the Vice Chairman.

3. Approval of prior meeting’s minutes – July 2024

Minutes were brought into order. Chairman opened the floor for comments and questions. No comments or questions were made. Motion was made to approve minutes by Traci Glodery and the second motion was made by Elizabeth Schmude. Motion was passed, no objection. Minutes were approved

4. Approval of Finance Campus Audit 23-24

Financial Audit was brought to order. Chairman opened the floor for comments and questions. Traci Glodery commented and asked for clarity on the payout that was reflecting for UCP Osceola. Dr. Ilene Wilkin commented and clarified what the payout went towards and how it was distributed. Motion was made to approve audit by April Garrison and the second motion was made by Elizabeth Schmude. Motion was passed, no objection. Financial Audit was approved.

5. Approval of Financial Reports

Financial Reports was brought to order. Chairman opened the floor for comments and questions. No comments or questions were made. Motion was made to approve audit by Traci Glodery and the second motion was made by Danicka Ransom. Motion was passed, no objection. Financial Report was approved.

6. Approval of Out of Field Report

HR Out of Field Report was brought to order. Chairman opened the floor for comments and questions. Traci Glodery had questions regarding the number of staff that are out of field. Dr. Ilene Wilkins commented and clarified the out of field the process for a teacher to be cleared. Motion was made to approve audit by Traci Glodery and the second motion was made by April Garrison. Motion was passed, no objection. HR Out of Field Report was approved.

7. Approval of HR New Hires/ Terminations Reports

HR New Hire and Terminations Report was brought to order. Chairman opened the floor for comments and questions. Danicka Ransom had a question regarding the report and saying terminations. Ken Jacobs clarified that the word Termination is that they were removed from the system and not all were terminated. Motion was made to approve audit by Traci Glodery and the second motion was made by Elizabeth Schmude. Motion was passed, no objection. HR Terminations Report was approved.

8. Approval of School Improvement Plan

UCP School Improvement Plans were brought to a vote. Dr. Karyn Scott gave a brief overview of the plan. Chairman opened the floor for comments and questions. Traci

Glodery made comment about why some plans were different than others and that plans were not consistent in wording or length. Also, it was noted that there was typos and misspelling on the plans. Motion to proofread the plans before submitting was made. Traci Glodery also mentioned high focus on attendance on Osceola School Improvement Plan and asked for clarity. Dr. Ilene Wilkins and Dr. Karyn Scott explained the attendance stats on the plan and the expectations of the district. Motion was made to approve Plans by Traci Glodery and the second motion was made by Delitza Hernandez. Motion was passed, no objection. All UCP Plans were approved.

9. Approval of Teacher Raise Plan

Teacher Raise Plan was brought to order. Dr. Ilene Wilkins gave a presentation on the Teacher Raise Plan. Floor was opened for questions. Traci Glodery asked how it was going to affect budget currently and Dr. Ilene Wilkins clarified her concerns. Danicka Ransom asked is staff would have the opportunity to receive raises. Dr. Ilene Wilkins shared the retention bonuses that were given to teachers and staff and the opportunities to get bonuses. Motion was made to approve the Teacher Raise Plan. Traci Glodery motioned for approval and second motion was made by Danicka Ransom. Plan was approved.

10. Approval of Charter Renewal for Osceola

The Charter Renewal for Osceola was brought to order. Dr. Ilene Wilkins explained the charter renewals that is coming up for Osceola, Orange, and Seminole. Motion to approve the Charter Renewal for Osceola was made by Traci Glodery and it was second by April Garrison. Motion was passed and Charter Renewal was approved.

11. Approval of Charter Renewal for BCA

The Charter Renewal for Bailes Community Academy was brought to order. Dr. Ilene Wilkins explained the charter renewals that is coming up for Osceola, Orange, and Seminole. Motion to approve the Charter Renewal for Bailes Community Academy was made by Traci Glodery and it was second by April Garrison. Motion was passed and Charter Renewal was approved.

12. Approval of Charter Renewal for Seminole

The Charter Renewal for Seminole was brought to order. Dr. Ilene Wilkins explained the charter renewals that is coming up for Osceola, Orange, and Seminole. Motion to approve the Charter Renewal for Seminole was made by Traci Glodery and it was second by April Garrison. Motion was passed and Charter Renewal was approved.

13. Update on Facilities

Ken Jacobs gave an update on facility. Osceola Campus land has been purchased. Awaiting 4 permits to be approved to begin construction. 3 AC units were replaced in 3 different campuses. Risk and Safety Manager has implemented a New Safety app to streamline all internal inspection and walkthroughs. Traci Glodery asked about the status of the BECA Chiller that was supposed to be installed. Ken Jacobs gave an update, and it has been completed. Traci Glodery also asked if there could be a temporary fence at the current Osceola campus to avoid students from eloping to the street.

14. Curriculum and Instruction Updates

Dr. Karyn Scott gave an update on the New Ed Academy that we had for all our new hires and the UCF Professional trainings that was held at the University of Central Florida during pre-planning week. She also spoke about all the field trips and school activities that all of our campuses have had. UCP has over 80 staff that are Orton Gillingham trained. Continuous training for staff are happening the first Friday of each month. Danicka Ransom asked about field trips and why parents are not allowed to chaperone or attend the field trips to assist. Dr. Ilene Wilkins and Dr. Karyn Scott will follow up with the School Principals and follow up on their questions. Orlando Science Center field trip will be rescheduled due to Hurricane Helene.

15. Upcoming Agency Events/Updates

No current updates except the Miracle Breakfast that will be happening in a couple of weeks.

16. Finance Updated- Consortium Wide-

No current updates. Financials were discussed and approved in the beginning of the meeting. Traci Glodery asked about potential grants that we can apply for to help for the new school year, specifically for afterschool activities. Traci Glodery and April Garrison expressed how helpful the afterschool Clubs grants were and hope to continue it.

17. Legislative Issues

Dr. Ilene Wilkins gave an update. Dr. Ilene Wilkins also gave an update on the event that was hosted for the FLDOE. No other updates were given.

18. Mental Health and Support Service-s Updates

No update given.

19. Enrollment Updates

a. Review of Enrollment Process/Intent to Return

Dr. Ilene Wilkins explained the enrollment number for each campus.

Transportation is a major concern for a lot of parents and there is a new stipend that assist families with transportation for children in K-12.

20. Legal/State Complaints Updates

Dr. Ilene Wilkins gave an update.

21. Other Updates/Questions:

a. UCP Seminole's Land Plans Update

Ken Jacobs gave an update. Currently looking for land in Seminole county to expand UCP Seminole. Traci Glodery asked about current Osceola Campus and if there was a timeline to be in the building. Ken Jacobs and Dr. Ilene Wilkins explained that there is no timeline, and building is owned by UCP.

22. Public Comments

Floor was opened for questions. Zacharia Baron brought up UCP Pine Hills playground and if there was the possibility for an update. Ken Jacobs spoke on the items that were updated at Pine Hills. Zacharia Baron also had questions on the reading and math concerns. Dr. Karyn Scott reached out to the parent separately and answered the question. Danicka Ransom questioned about the vendor for school pictures and if they can be spoken to or changed due to some concerns that have been raised in the past.

23. Adjournment

Traci Glodery made a motion to Adjourn the meeting. Danicka Ransom seconded the motion. The meeting was adjourned.